

# 2022 AAU REFEREE PRE-TOURNAMENT INFORMATION

(Thursday May 19, 2022)

Print (or save) this document and take it with you when you travel. Or access it on [omnevb.net](http://omnevb.net).

Welcome to Orlando!! Bookmark the website address [www.omnevb.net](http://www.omnevb.net) as that is where you can always view all documents and all important information. If you need immediate attention, texting is preferred over calling. If you need to call and no one answers, please leave a message. Most likely you will receive a text in return.

Starting on **Saturday June 11**, there will be a general phone number to reach the tournament Officials' staff. Use this number **531-772-3340** to contact a member of the officials office staff. Always include your name in your message. Do not send tournament messages directly to any staff member. The tournament phone can be used for emergencies at any time. Put this number in your phone as – AAU Officials Office.

During the tournament, there will be a list of phone numbers posted for the lead ref at each tournament desk. You will contact the lead ref at your tournament desk directly for any court issues. The desk referee will then contact the appropriate person to handle your issue. You can call/text with equipment issues or if you need a lead ref to come to your court. If you do not include your name, make sure you include your court number.

(Please do not contact Sue before 6 am or after 10 pm unless it is an emergency.) Schedule issues are an emergency and should be texted to 531-772-3340.

## HOTEL

Sheraton Lake Buena Vista Resort  
12205 Apopka Vineland Rd  
Orlando FL 32836  
407-239-0444

If you are driving, directions to the hotel can be viewed on the hotel's website.

If you have a Marriott Bonvoy number, you will only get points (or credits), if you personally pay for a room. If your room is booked through the master AAU rooming list, you will not receive points or credits.

Even though, your room charges are covered by AAU, you will still need to provide a credit card at check-in for incidentals. Please be prepared to provide one.

Each room has a refrigerator in the dresser beneath the TV. The hotel has laundry facilities (in building 3). Microwaves are not allowed in guest rooms. There is a general microwave located in the lobby. The resort fee and parking fee are waived for our group.

Please DO NOT CALL the hotel and make special requests. If you call the hotel, they just call me to verify the request. If you have a request, please let me know.

Check in at the hotel is not until 4:00 pm. So if you arrive earlier and try to check in and they have your room ready, then good for you. But if they do not have your room ready, do not pester the front desk staff. Anyone who harasses, bullies, intimidates, or raises their voice at any hotel staff will be dismissed from the tournament immediately. The hotel will store your luggage until your room is ready.

Be patient, store your bags, go to officials registration, go to the grocery store, find something to eat, amuse yourself, but do not bother the front desk staff. Most rooms are pre-assigned and because we have so many rooms, the staff does not have much ability to make changes (or get your room cleaned) any quicker. If you are not happy, I have other referees who would love to take your place.

Information will be sent later about hotel housekeeping schedules.

## **GROCERIES/FOOD**

The Winn Dixie grocery store, a couple of blocks from the hotel, has online ordering and delivery service. So if you want your groceries delivered, check it out at [winndixie.com](http://winndixie.com) (use zip code 32836). I know nothing about the service. I just thought you might be interested. You can also walk, take an Uber or ask another referee for a ride. Walmart is another good delivery option.

No food is provided during the tournament, but you are welcome to bring your own. There is ice available for you in the back hallway at the convention center to put in your cooler, but it is not available for storage. There is a microwave located in the N322 office. No popcorn can be microwaved. Bring all the snacks/food you want, but you should be somewhat discreet about it. Put it in a gym bag or backpack. All food, including sodas that you bring needs to stay in the officials' lounge.

There are numerous restaurants within walking distance of the hotel.

## **TRANSPORTATION FROM AIRPORT TO HOTEL**

Transportation is NOT provided from the airport to the hotel. A couple of local referees will pick up travelers from the airport and take you to the hotel for a fee of \$20 (cash or Zelle app) on Monday June 13 or Tuesday June 14 ONLY. Text them well in advance to reserve your spot.

Felix Sepulveda – 407-988-8701

Fernando Ortiz – 787-564-3148

There are many transportation options from the airport to the hotel. You can find options on the Orlando airport website at [orlandoairport.net](http://orlandoairport.net).

## **HOTEL ATTENDANCE DATES and ROOMMATES**

**A report is posted on [omnevb.net](http://omnevb.net) with an online link to hotel dates and currently assigned roommates.**

If the roommate you initially chose is not working the same dates as you, you should choose another roommate that matches the same dates of attendance (and let me know). I need to send all rooms and roommates to the hotel by Monday May 23, so you need to make a choice soon.

Otherwise, I will choose an appropriate roommate according to your arrival and departure dates to minimize the number of hotel nights we are using. If you are not changing your original choice of 'choose a roommate for me', then you do not need to contact me. If you have an extreme issue with your assigned roommate, please let me know.

If you are assigned a roommate you've never met before nor roomed with before, make sure you read the 'How to Be a Good Roommate' document posted on [omnevb.net](http://omnevb.net). You should contact your roommate in advance.

You need to verify your hotel arrival and departure dates. Let me know if they are not correct.

## **\*\*NEW\*\* - OFF-SITE HOTEL OPTIONS**

There is a strong possibility that we might not have enough hotel rooms at the Sheraton on certain nights. I have some other hotel options, if anyone would be interested in being at different hotel. The only caveat is you would be on your own for transportation to the convention center. There are no options provided by the tournament for transportation from your alternate hotel to the convention center (unless you used the bus from the Sheraton). Possibly there are some condos available, if you have a larger group of friends that you want to be with. If you are interested in not being at the Sheraton, please let me know as soon as possible.

It does not matter which hotel you are assigned, you will be required to give a credit card at check-in. Your room charges are covered, but you are responsible for any incidental charges. If you experience any hotel issues, you must contact the general AAU officials office phone as soon as possible.

## **\*HOUSING POLICY\***

All AAU paid for housing will begin on the day prior to your first day of officiating and will end with checkout on the last night of your assigned tournament date. If you live more than 2 hours from Orlando or use airline transportation to get to Orlando, you can stay on the finals night at no charge. If you want to arrive early or stay later, you must make your own housing arrangements. The AAU rate for additional nights is \$119 per night. You can make your own arrangements for extra nights at the Sheraton or you can let me know. The cost of those extra nights will be deducted from your final pay. There will not be a link this year to make additional housing arrangements.

Payment for single/family rooms will be deducted from your final pay. At official's check-in, you will receive a document noting the amount that will be deducted from your payment. Referees who bring their spouse and will use a king room will be billed at \$50 per night. Referees requesting a room with double beds will be billed at \$60 per night. If I can get the larger family rooms, the price will be a minimum of \$80 per night.

## **PLAYING SITES**

The main playing site will be the Orange County Convention Center –

1. North A/B (9400 Universal Blvd) and South A/B (9899 International Drive) Halls
2. West Concourse (9800 International Drive) – Halls D/E (sessions 1 – 3)
3. West Concourse (9800 International Drive) – Hall A1 (session 1)
4. Disney ESPN Wide World of Sports – 700 S Victory Way (State Farm Fieldhouse and VISA Athletic Center) – only used on the finals day of the first 3 sessions

## **PRE-TOURNAMENT MEETINGS (all meetings held at OCCC room N320)**

TU June 14 – 2:00 pm	<b>R2 clinic</b> (optional)	Reviews important R2 duties	EVERYONE WELCOME
TU June 14 – 3:30 pm	<b>Advancement clinic</b> (optional)	Reviews information on what is expected for the next level of certification	EVERYONE WELCOME
TU June 14 – 5:00 pm	<b>First Time Attendees</b>	(not mandatory, tournament logistics) Meet at the hotel to get on the 5 pm bus or meet at OCCC at N322 at 5:30 pm	
TU June 14 – 7:00 pm	<b>All Referees</b>	(requested attendance)	
TU June 14 – 8:00 pm	<b>Puerto Rican referees</b>	(requested mandatory attendance)	

There will be a pdf powerpoint presentation sent out the week prior to June 14 for ALL referees to view.

## **OFFICIALS REGISTRATION**

In addition to checking into the hotel, all officials need to register as an official on the day prior to the start of the tournament. **ALL Officials Registration will be at the convention center this year in room N330.** The first day of officials registration will be on Tuesday June 14 from 10:00 am to 7:00 pm. There will be a bus that runs from the hotel to the convention center on Tuesday June 14. The bus will leave the hotel at the top of the hour, starting at 10:00 am and will depart from the convention center back to the hotel on the half-hour. The bus will run from 10:00 am to 8:00 pm.

If you are unable to arrive in time to complete officials check-in, you will have to come early the next morning to the convention center. If you do not arrive in time for check-in, you should text the AAU phone number (531-772-3340) upon your arrival into Orlando, so we know that you have arrived and will be ready to work the next morning. You should arrive at the convention center the next morning no later than 7:30 am.

Check-in for subsequent sessions will be held at the Officials office (N322) at the convention center on the day prior to the start of each session from 10:00 am to 5:00 pm.

Registration for the boys session on Monday June 27 will be from 6:00 pm to 7:30 pm. **There will be a mandatory meeting for ALL referees working the boys session on Monday June 27, starting at 8:00 pm.**

Referees at Officials Registration will be given a VIK (value in kind) package which will include an AAU polo shirt, an AAU t-shirt and an AAU jacket. The 2 shirts, along with other shirts (that you must provide) will be worn on some days as the uniform shirt. The shirts you should bring should be the certified officials gray, blue or white polo. If you do not have any of the certified officials shirts, you can wear a plain white polo that does not have ANY logos.

### **TRANSPORTATION from the HOTEL to the CONVENTION CENTER**

The officials offices are in the north halls (rm N322). To get from the hotel to the convention center, we have our own bus system. A schedule will be posted regarding departure times, etc.

You will board the bus in the back of the hotel by the Majestic Palm Ballrooms. The busses take about 30-45 minutes to make one round trip.

### **BUS SCHEDULE**

Bus drops off at North B entrance only. Bus picks at North A only. Specific locations will be noted later.

**TU June 14** – 10:00 am to 8:00 pm

bus departs Sheraton at the top of the hour and departs OCCC at the half-hour

Daily (WE June 15 – FR July 1) – two busses to North/South – one bus to West Concourse

Hotel to OCCC AM schedule 6:15am/7:00am/7:45am/8:30am/9:15am/10:00am

OCCC to Hotel PM schedule 7:15pm/8:00pm/8:45pm/9:30pm/10:15pm/11:00pm

On Finals days (SA June 18/WE June 22/SU June 26) hotel departure at:

6:15am/7:00am/7:45am/8:30am/9:15am/10:00am (continuous throughout day)

OCCC to Hotel PM schedule:

12:15pm/1:00pm/1:45pm/2:30pm/3:15pm/4:00pm/4:45pm/5:30pm/6:15pm/7:00pm

Individuals also drive to the convention center and need/want riders in the morning. You can ride with an individual if you want.

There will be a daily bus that goes to the WEST concourse during the first 3 sessions.

If you have your own car and you want to drive to the convention center, you must take a full carload of referees with you, if you want a parking pass.

1. There are only 50 parking passes available per day. If you choose to drive yourself and do not have a parking pass, there is no reimbursement of parking fees.
2. Parking passes are handed out starting at 6:15 am. Parking passes are usually gone by 7:15 am.
3. If you are planning to drive your personal car, please follow this plan in the back parking lot:
  - a. Do not drive in the lane closest to the hotel. Leave that lane open for the buses to drive in.
  - b. If your car is full and you need a parking pass, go to the 3<sup>rd</sup> lane from the building.
  - c. If you need to wait for passenger(s) to fill your car, you should park in the 2<sup>nd</sup> lane from the building.
4. If you are at an off-site hotel or live locally, you will be given enough parking passes to get you through the entire time you are in attendance.

### **NAMETAGS**

Each referee will receive a nametag that will be worn at **ALL** times (yes, even when you are officiating). It is impossible for anyone to remember all of you. If you did not return your nametag at checkout last year, make sure you bring it with you this year. All nametags will be returned at checkout this year. If you want to keep yours, I will order you another one for a \$10 charge.

### **SHIRTS and VIK**

Sizes are not guaranteed, but we try to make sure you get what you requested. If you want a different size, you can exchange an unworn shirt or jacket after 10:00 am on the first day of play.

## REFEREE MATCH PAY

Regional/Provisional and non-certified referees will receive \$32 match pay. National/Junior Nationals will be paid \$35.

## SHIRT of the DAY SCHEDULE

WE 15	certified <b>white</b> officials polo/plain <b>white</b> polo (no logos)/previous year's AAU <b>white</b> polo
TH 16	Dig Pink (white polos or Dig Pink shirts with no competing logos)
FR 17	new AAU t-shirt (can wear white polo underneath)
SA 18	new AAU polo (carolina blue)
SU 19	gray or white certified officials polo or ANY AAU previous year's polo
MO 20	Dig Pink (white polos or Dig Pink shirts with no competing logos)
TU 21	new AAU t-shirt (can wear white polo underneath)
WE 22	new AAU polo (carolina blue)
TH 23	blue or white certified officials polo or ANY AAU previous year's polo
FR 24	Dig Pink (white polos or Dig Pink shirts with no competing logos)
SA 25	new AAU t-shirt (can wear white polo underneath)
SU 26	new AAU polo (carolina blue)
TU 28	gray or white certified officials polo or ANY AAU previous year's polo
WE 29	new AAU t-shirt (can wear white polo underneath)
TH 30	blue or white certified officials polo or ANY AAU previous year's polo
FR 1	new AAU polo (carolina blue)

Any **AAU** outerwear can be worn in the facility when not working. But the **ONLY** acceptable outerwear that **can be worn on the stand** is this year's new AAU royal blue jacket. Do **NOT** wear other organizations clothing in the facility.

The rest of the required uniform is navy dress pants with a navy or black belt, ALL white athletic shoes and all white socks. No shorts are allowed to be worn by the referees.

## OFFICIALS' LOUNGE at OCCC

There is an officials lounge at each site. You can leave your food and other items in the room.

1. The officials' lounge at OCCC North will be on the third floor in room N320.
2. The officials lounge at OCCC South will be room S310.
3. West Concourse officials lounge(s) will be announced later.

## CONFLICTS and CHANGES

If you know of a time conflict (church, etc) prior to arriving at the tournament, please note that conflict in your AES account for that session.

If you encounter a time conflict after arriving at the tournament, you must enter a change request form that is only available online (on my website). If you have trouble completing the online form, stop in the office – N322 and there is a computer for you to use. There are **NO** paper copies of the change request form.

## DON'T FORGET TO BRING:

As you pack for this event, it's wise to bring a few things that you wouldn't normally bring.

- Umbrella (it rains almost every day in Orlando in the summer)
- A small portable cooler (to bring your lunch if you want)
- Flags

**Line Judge flags are not provided by the tournament, so if you own flags, please bring them.**